

## **Kankakee Public Library - Library Custodian**

**Department:** Custodial Services

**Location:** Kankakee Public Library - 201 East Merchant Street, Kankakee, IL 60901

**Date:** April 13, 2018

The Kankakee Public Library is currently seeking a part-time Custodian.

### **Job Summary:**

This position is responsible for performing custodial duties to maintain the Library building in a neat, clean and orderly condition. Responsibilities include, but are not limited to the following:

- Vacuums and dust public areas
- Cleans and sanitizes restrooms
- Pulls trash and supports recycling activities
- Waters small gardens and shrubs.
- Performs minor maintenance repairs
- Assists with setting up meetings and other special events.
- Performs other related duties as assigned.

### **Experience, Training and/or Education:**

*Any combination of experience, training, and education which provides the required knowledge, skills, and abilities to perform the duties and responsibilities of the job will be considered.*

- High School Diploma or Equivalent.
- Prior janitorial and or building maintenance experience preferred.
- Excellent Customer service skills

### **How to Apply/Application Deadline:**

Interested applicants should apply online with résumé, cover letter, and contact information for three professional references by May 4, 2018 to Steve Bertrand/Library Director or email [sbetrand@lions-online.org](mailto:sbetrand@lions-online.org). The Kankakee Public Library is an equal opportunity employer. (EOE)